



## **Regional Technical Advisory Committee (RTAC)**

Mark Jehnke, Chair  
Barkha Patel, Vice Chair

### **Meeting Minutes October 15, 2019**

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#### **I. Roll call**

Beverly Morris, Central Staff, called the roll and 17 voting members were present.

#### **II. Approval of Minutes**

A motion to approve the minutes of the August 19, 2019 meeting was made by Union County, seconded by Somerset County and carried unanimously.

#### **III. Presentation: Complete Streets Technical Assistance Program**

Doug Greenfeld, Central Staff, said the NJTPA, Sustainable Jersey, and the Alan M. Voorhees Transportation Center (VTC) at Rutgers University coordinate to provide training and direct technical assistance to municipal governments for advancing Complete Streets initiatives. The services are offered on a competitive basis, and training is partially funded by NJDOT. Mr. Greenfeld said nine municipalities in six counties participated during 2019. The projects included stakeholder engagement and educational components. Each municipality received a report containing findings, recommendations and resources. Mr. Greenfeld provided details of each project, and the following reports can be viewed on the NJTPA website:

- Pedestrian Safety Demonstration Project, Red Bank, Monmouth County
- Bernards Avenue Walkable Community Workshop, Bernardsville, Somerset County
- Complete Streets Conceptualization Report for Post Office Plaza, Cranford, Union County
- Hamilton Avenue Walkable Community Workshop, Glen Rock, Bergen County
- Pedestrian Safety Demonstration Project, Milltown, Middlesex County
- North Beverwyck Road Walkable Community Workshop, Parsippany-Troy Hills, Morris County
- Greenway Plan, Eatontown, Monmouth County
- North Avenue Walkable Community Workshop, Westfield, Union County
- Bicycle Route Alternatives Between Overpeck County Park and the George Washington Bridge, Leona, Bergen County

Mr. Greenfield said applications for the program's second round will be accepted until December 20, 2019, and an informational webinar is scheduled for October 30. Training sessions will be held October 16 at the NJTPA, October 24 at New Jersey Highlands Council, and January 9 at Rowan College.

#### IV. Information Items

##### 1. Transportation Management Association (TMA) Report

Dan Callas, TransOptions, said the TMAs have submitted their draft Fiscal Year (FY) 2021 work programs to the NJTPA. He noted that the TMA program continues to include supplemental funding to implement Street Smart NJ campaigns and Coordinated Human Services Transportation Plan (CHSTP) strategies. Mr. Callas said several Street Smart campaigns are in progress or set to start soon. He noted that goHunterdon received a funding award from the Horizon Foundation to provide 100-percent subsidized Lyft round trip rides to fifty transportation-dependent senior citizen patients to and from the Hunterdon Wound Healing Center beginning November 1, 2019. Also, Greater Mercer TMA is mapping age-restricted housing in Ocean County as a base for proposing coordinated transportation.

##### 2. TNJ 2.0 Update

Jeff Perlman, Central Staff, said the NJTPA hosted the TNJ Forum Task Forces on September 17, and the theme was Building Healthy Communities. Panelists included representatives from the Robert Wood Johnson Foundation, Rutgers Center for State Health Policy, Projects for Public Spaces, and the New Jersey chapter of AARP.

Mr. Perlman said TNJ continues to advance strategies and actions from the TNJ plan through the activities of the four TNJ task forces (Competitive, Resilient, Efficient and Livable). For example, with technical assistance from VTC, the Competitive Task Force is developing best practices for marketing the North Jersey region, and the Resilient Task Force is developing a web-based toolkit, which identifies a wide range of strategies and actions that will serve as a resource for municipalities and counties preparing their master plan sustainability element.

Mr. Perlman said the TNJ Training Institute is planning a November 7 roundabouts workshop to be co-sponsored by the Federal Highway Administration Resource Center.

Mr. Perlman said applications to the TNJ Local Technical Assistance Program are under review, and selections will be made by the end of month.

### 3. County Infrastructure Asset Management for the Long-Range Transportation Plan

Lois Goldman, Central Staff, said preparation for the region's long-range transportation plan (LRTP) is underway, and Central Staff will be writing issue papers on a variety of topics such as resiliency, active transportation, freight and technology. She said one paper will focus on asset management. Noting that NJDOT only collects pavement and bridge data about roads on the national highway system, which represents only a little over 10 percent of all county roads, Ms. Goldman said the subregions will be asked to verify and supplement county road data to ensure a more complete picture of the roadway network. Keith Miller, Central Staff will lead the effort on this issue paper.

### 4. FY 2021 Unified Planning Work Program (UPWP) Development

Angel Young, Central Staff, Angel Young, Central Staff, provided the development schedule for the FY 2021 UPWP, along with state, federal and NJTPA planning priorities, and updated goals for the plan. She gave an overview of the development process and outlined continuing and new activities for Central Staff and the subregions. The first draft will be presented to the Board and RTAC in December for review, and comments are requested by January 10. The final draft will be presented at the joint committee meeting in February and submitted to the Board for adoption in March.

Ms. Goldman said the solicitation for the FY 2021 Subregional Transportation Planning Program had been issued and work programs were due October 23. She said there were a few new core activities, to include the LRTP update and assisting NJDOT with outreach and analysis for their own long range plan. Ms. Goldman said there is still a broad range of elective activities, and she highlighted a few new ones – Vision Zero activities, advancing electric vehicles, participating in resiliency training, and supporting the preservation of New Jersey's scenic highways.

Blythe Eaman, Central Staff, said the solicitation for the FY 2021 - 2022 Subregional Studies Program (SSP) was issued in June, and in September staff received full proposals, conducted interviews, and held a meeting of the Proposal Selection Committee. Studies that are recommended to the Board will be included in Chapter II of the FY 2021 UPWP. Ms. Eaman said studies proposed this year include a County-wide Bicycle Plan and an Alternative Transportation Modes Assessment. She noted that, because the SSP is a two-year program, five studies from the FY 2020–2021 program cycle will continue in FY 2021. These include studies in Hudson, Monmouth, Somerset, Union and Warren counties.

Peter Bilton, Central Staff, said work programs proposed for the FY 2021 Transportation Management Association (TMA) Program are under review and a final draft program will be provided to the Board and RTAC in December for inclusion in Chapter III of the UPWP. He said the program remains substantially the same as the FY 2020 program, and includes accessibility, reliability, economic development, and safety and environmental education activities, as well as continuation of two optional and competitive supplemental activities, Street Smart NJ and

implementing the CHSTP. Mr. Bilton noted one minor change: Complete Streets is now named as a required activity in the TMA program. TMA's have already been involved in this by implementing demonstration projects and helping municipalities and counties with adopting Complete Streets policies.

#### 5. Transportation Clean Air Measures (TCAM) Solicitation

Rick Cippoletti, Central Staff, said the TCAM solicitation will be issued by early 2020. He said staff will schedule times to meet with the subregions to brainstorm potential CMAQ projects that are most likely to be authorized. In answer to a question from Mr. Jehnke, Mr. Cippoletti said B list projects from the previous solicitation are still part of the program, some have been funded, and he anticipates that others might be implemented with either CMAQ or other types of funding.

#### V. Review of Standing Committee Action Items

Members of Central Staff briefed the Committee on the following action items:

Planning and Economic Development Committee:

Support for 2020 Safety Performance Measure Targets Set by the New Jersey Department of Transportation in Collaboration with the NJTPA and Other Metropolitan Planning Organizations in New Jersey – Keith Miller, Central Staff

Project Prioritization Committee:

Approval of a Minor Amendment to the FY 2020-2023 Transportation Improvement Program as Requested by the Port Authority of New York & New Jersey to Utilize Disaster Recovery and Resilience Program Funding – Ann Ludwig, Central Staff

#### VI. RTAC Teleconference November 19, 2019 (Tentative)

#### VII. Next Meeting: December 2, 2019

#### VIII. Adjournment

At 11:25 a.m. a motion to adjourn was made by Jersey City, seconded by Union County and carried unanimously.

## Regional Transportation Advisory Committee

Attendance  
October 15, 2019

Voting Members	
Mark Jehnke (Chair)	Ocean County
Barkha Patel (Vice Chair)	Jersey City
Christopher Helms	Bergen County
Byron Nicholas	Hudson County
Ken Bogen	Hunterdon County
Bruce McCracken	Middlesex County
Inkyung Englehart	Monmouth County
John Hayes	Morris County`
Trevor Howard	City of Newark
Elizabeth Ward	Passaic County
Ken Wedeen	Somerset County
Tom Drabic	Sussex County
Liza Betz	Union County
Vivian Baker (via telephone)	NJ TRANSIT
Brian Leckie	NJDOT
Jay Shuffield	PANYNJ
Jared Rodriguez	Citizens Representative
Other Attendees	
Anna Aleynick	AECOM
Peter Kortright	Bergen County
Cory Hepwood	Cambridge Systematics
Bob Werkmeister	GPI
Shilpa Bhojappa	Monmouth County
Gerald Rohsler	Morris County
Jim Vari	NJDOT
Various members of Central Staff	NJTPA
Jasmine Suarez	PATH
Damian McShane	PATH
Mike Camerlango	STV
Mike Grantner	STV
Dan Callas	TransOptions