



**North Jersey Transportation Planning Authority, Inc.**

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE (RTAC)**

Mark Jehnke, Chair  
Barkha Patel, Vice Chair

**AGENDA**  
**August 12, 2019**  
**10:30 AM**

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- I. Roll Call
  - II. Approval of Minutes
  - III. Presentation: City of Hoboken Complete Streets Design Guide – Ryan Sharp, Transportation Director, City of Hoboken
  - IV. Information Items
    - 1. TMA Report – Tara Shepherd, goHunterdon
    - 2. Complete Streets Technical Assistance Program, Round 2 – Doug Greenfeld, Central Staff
    - 3. TNJ 2.0 Update – Jeff Perlman, Central Staff
    - 4. Congestion Management Process Fall Workshop – Eugene McGuinness, Central Staff
    - 5. Freight Concept Development Program Project Intake Process Update – Jakub Rowinski, Central Staff
    - 6. Subregional Studies Program PRIME Update – Blythe Eaman and Jeffrey Vernick, Central Staff
    - 7. Collaboration with NJIT's New Jersey Innovation Institute on Transportation Tools – Rick Cippolletti, Central Staff
    - 8. Subregional Technology Survey – Peter Zambito and Kaitlyn Davis, Central Staff
    - 9. NJRTM-E Users Group and the Exploratory Modeling and Analysis Tool – Bob Diogo, Central Staff
  - V. Review of Standing Committee Action Items

**Project Prioritization Committee**

- 1. Approval of the FY 2020 North Jersey Transportation Planning Authority Self-Certification – Beth Johnson, Central Staff
- 2. Approval of the FY 2020-2023 Transportation Improvement Program and the Accompanying Air Quality Conformity Determination – Eve Chamberlain and Liz DeRuchie Central Staff
- 3. Approval of the FY 2020 NJTPA Local Concept Development Phase Studies – Sarbjit Kahlon, Central Staff

Planning and Economic Development Committee

4. Approval of the FY 2020 Study and Development Program – Richard Stoolman, Central Staff
5. Approval of the NJTPA Title VI Implementation Plan – Gabrielle Fausel, Central Staff

VI. Written Information Items

1. UpNext Advisory Group Update – Ted Ritter, Central Staff
2. Planning for Emerging Centers Program – Jeff Perlman
3. Long Range Transportation Plan Update – Doug Greenfeld

VII. RTAC Teleconference September 16, 2019 (Tentative)

VIII. Other

X. Next Meeting: October 15, 2019

XI. Adjournment



**North Jersey Transportation Planning Authority, Inc.**

**REGIONAL TECHNICAL ADVISORY COMMITTEE (RTAC)**

Mark Jehnke, Chair  
Barkha Patel, Vice Chair

Meeting Agenda

**Written Information Items**

**August 19, 2019  
10:30 AM**

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**VI. Written Information Items**

**1. UpNext North Jersey**

Ted Ritter/Melissa Hayes, Central Staff

The NJTPA is now recruiting for a new young adults' advisory group called UpNext North Jersey. The advisory group is a key component of the NJTPA's Public Engagement Plan adopted by the Board of Trustees last year and builds on the success of the NJTPA's targeted outreach to young adults and other traditionally under-represented demographic groups for Plan 2045.

UpNext North Jersey is open to civic-minded young adults between 18 and 30 years old (who have an interest in transportation issues) from a broad range of backgrounds and locations across the region. Group members will initially provide input on the NJTPA's next long-range transportation plan and participate in other opportunities, meetings, and events going forward.

So far approximately 20 candidates from six subregions have applied to join the advisory group. The goal is to try to recruit a representative from each of the NJTPA's subregions. A kick-off event is being planned for early fall. For more information: <http://njtpa.org/upnext>

**2. Planning for Emerging Centers program**

Jeffrey Perlman, Central Staff

A solicitation for consultant services for the next round of Planning for Emerging Centers studies was released on July 17. Consultant services are being sought for two separate studies. The first is for the Borough of Keyport (Monmouth County) to develop a Complete Streets Policy and Implementation Plan. The second is for the Borough of Raritan (Somerset County) for the development of a Sustainable Economic Development Plan. A pre-bid meeting was held August 1. Proposals for both studies are due August 28. Firms to conduct the studies will be selected by the fall and work is anticipated to begin by the end of the calendar year.

### **3. Long-Range Transportation Plan Update** Doug Greenfeld, Central Staff

The NJTPA must adopt a Metropolitan Transportation Plan every four years. The last one, Plan 2045, was adopted in November 2017. Adoption of the next one, entitled *Moving Together North Jersey – A Long-Range Transportation Plan* (the LRTP) is scheduled for September 2021. Metropolitan transportation planning is a continuous process and numerous central staff and contractual efforts are undertaken in support of the LRTP. For example, a recently concluded effort that identified performance measures to guide the agency will be incorporated into the LRTP, and last fiscal year central staff began work on a bicycle network connectivity framework that will continue this fiscal year.

New efforts that will be launched in FY 2020 include public engagement for the LRTP, an accessibility and mobility strategy synthesis for the Congestion Management Plan, freight forecasts, a transportation demand management plan, and demographic forecasts. Soon, staff will begin preparing a request for proposals to solicit consultant support for the financial element, with work to begin next summer.

Additionally, Central Staff has begun preparing LRTP background papers on several key planning topics, including asset management for state and county facilities, climate change, active transportation, and autonomous vehicles and other transportation technologies. It is anticipated that the background papers will be published during the second half of calendar year 2020, and that there will be opportunities for RTAC input as the background papers are developed.



## **Regional Technical Advisory Committee (RTAC)**

Mark Jehnke, Chair  
Barkha Patel, Vice Chair

### **Meeting Minutes June 10, 2019**

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#### **I. Roll call**

Beverly Morris called the roll, and 17 voting members were present

#### **II. Approval of Minutes**

A motion to approve the minutes of the April 8, 2019 meeting was made by Middlesex County, seconded by Hunterdon County and carried unanimously.

#### **III: Presentation: Connecting Habitat Across New Jersey (CHANJ) Tools**

Gretchen Fowles, N.J. Division of Fish and Wildlife, introduced the Committee to the Connecting Habitat Across New Jersey (CHANJ) website, which offers a suite of tools to better predict where wildlife will be moving. She said the NJ Division of Fish and Wildlife hopes to integrate land use, land acquisition, habitat management and road mitigation in ways that will make the landscape more livable for wildlife. Ms. Fowles said the Division is developing a database of imminent road mitigation projects, evaluating and mapping road segments in terms of impact on wildlife, and providing road segment reports and recommendations. She noted there is a mobile device app enabling citizens to report road kill. During a brief ensuing discussion, it was noted that incorporating wildlife needs into the evaluation of road projects can lengthen the project design process.

#### **IV. Information Items**

##### **1. Transportation Management Associations (TMA) Report**

Tara Shepherd, goHunterdon, reported that the TMAs continue to work with municipalities to plan and conduct Street Smart campaigns throughout the region. She also detailed a variety of TMA efforts that implement the Coordinated Human Services Transportation Plan, such as developing a transportation resource guide for seniors and working with Lyft and Uber to improve on-demand transportation for seniors and disadvantaged groups. In answer to a

question, Ms. Shepherd said post-campaign Street Smart evaluation reports indicate an overall improvement in pedestrian and motorist behaviors at the targeted locations.

## 2. Subregional Studies Program Solicitation

Blythe Eaman, Central Staff, advised the subregions who plan to apply for funding under the FY 2021-2022 Subregional Studies Program (SSP) to submit their ideas for potential studies, along with thumbnail sketches, to Central Staff, who will meet with them to provide feedback and guidance on the process and study ideas. She said each applicant will be notified of their eligibility to submit full proposals, which will be due by September 5. Interviews will take place later that month. She encouraged all to attend the SSP workshop following the RTAC meeting.

## 3. FY 2019 Local Safety/High Risk Rural Roads Consultant Assistance Program

Patricia Newton, Central Staff, said that, under the assistance program, engineering consultants assist the subregions with identifying and evaluating potential roadway improvements and provide technical support from design through construction authorization. Ms. Newton said Central Staff has been reaching out to all subregional engineers to learn how the consultant's (NV5) efforts may best complement their own expertise.

## 4. PRIME Status, Entry of Study Findings

Jeffrey Vernick, Central Staff, updated the committee on the status of PRIME, the interactive online database of findings from planning studies conducted by the NJTPA, subregional staff, and partner agencies. PRIME is searchable by agency, facility, location, jurisdiction, and other attributes, and it generates customized summary reports and graphics. Mr. Vernick said Central Staff has been partnering with subregional staff volunteers and other planning partners to input the data and have entered over 100 records so far. Mr. Vernick distributed one-page summaries of draft record content and proposed locations to RTAC members from six counties and asked them to review them and provide feedback by the end of the month.

## 5. TNJ 2.0 Update

Jeff Perlman, Central Staff, announced the retirement of Tom Schulze, Central Staff, who coordinated the TNJ Training Institute activities. Mr. Perlman said the next TNJ forum and task force meetings, tentatively planned for September, will focus on building healthy communities.

Mr. Perlman reported that, beginning in July, NJTPA staff will support the Competitive task force by advancing Voorhees Transportation Center (VTC) work on regional marketing strategies, including outreach to business communities. For the Resilient task force, staff will work with VTC to develop an online toolkit for communities seeking to develop sustainability elements for master plans. For the Efficient task force, TNJ Training Institute recently held a workshop on the transit hub planning guidebook. Peter Bilton, Central Staff, said that Livable

task force members have been working on a the TNJ Guidebook for Assessing Access to Food Resources and plan to develop a Greenways Guide for New Jersey.

Mr. Perlman said a workshop that will focus on parking demand management will be held at the NJTPA on June 27, and workshops on micromobility, brownfields and roundabouts are being planned for the summer and fall.

## 6. NJTPA Website Update

Mark Solof, Central Staff, introduced the new NJTPA.org website. The streamlined site meets current standards for responsiveness and works well on mobile devices. He said the site would be rolled out in the next few weeks, and any feedback would be appreciated.

## V. Review of Standing Committee Action Items

Ann Ludwig, Central Staff briefed the Committee on the following action items:

### Project Prioritization Committee

1. Endorsement of the Draft FY 2020 Transportation Capital Program
2. Minor Amendment to the FY 2018-2021 Transportation Improvement Program as Requested by the Port Authority of New York & New Jersey (PANYNJ) to Utilize Disaster Recovery and Resilience Program Funding

## VI. RTAC Teleconference – July 15, 2019

## VII. Other

- Steve Brown, PANYNJ, introduced Jay Shuffield, Interagency Planning Manager at the PANYNJ.
- NJTPA Executive Director Mary Ameen reminded all that the July 8 Board meeting will be held at the Galloping Hill Golf Course in Kenilworth.

## VIII. Next meeting: August 12, 2019.

## XI. Adjournment

The meeting was adjourned at 11:42 a.m.

Regional Transportation Advisory Committee  
Attendance  
June 10, 2019

Voting Members	
Mark Jehnke (Chair)	Ocean County
Barkha Patel (Vice Chair)	Jersey City
Chris Helms	Bergen County
Byron Nicholas	Hudson County
Adam Bradford	Hunterdon County
George Ververides	Middlesex County
Inkyung Englehart	Monmouth County
John Hayes	Morris County
Trevor Howard	City of Newark
Elizabeth Ward	Passaic County
Ken Wedeen	Somerset County
Tom Drabic	Sussex County
Liza Betz	Union County
Jared Rodriguez	Citizen's Representative
Jim Vari	NJDOT
Vivian Baker (via telephone)	NJ TRANSIT
Steve Brown	PANYNJ
Other Attendees	
Gretchen Fowles	NJ Div. of Fish & Wildlife
Bob Werkmeister	GPI
Frank Scarantino	Mott MacDonald
Lisa Destro	Cambridge Systematics
Peter Kortright	Bergen County
Mike Grantner	STU
Brian Zarate	NJDEP
Elias Guseman	Jersey City Planning
Brian Leckie	NJDOT
John Manzoni	STC Inc.
Tony Gambilonghi	Middlesex County
Tara Shepherd	goHunterdon
Shilpa Bhojappa	Monmouth County
Dan Callas	TransOptions
Andras Holzmann	Somerset County
John Witsch	Union County



Gerald Rohsler	Morris County
Various members of Central Staff	NJTPA